



**GROUND SOURCE HEAT PUMP REBATE APPLICATION**

Member must: 1) Complete application in full 2) Sign 3) Submit with COPY of receipt within 90 days of purchase

Version 2.2 Jan 1, 2012

SECTION A

Name: \_\_\_\_\_ Co-op Account # \_\_\_\_\_  
 Address where appliance will be installed: \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_  
**Mailing** address (if different than the installation address): \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_  
 E-Mail address \_\_\_\_\_

**EXISTING HEATING & COOLING EQUIPMENT INFORMATION:**

A. Information about your home: New House?  or Year Built \_\_\_\_\_ Size \_\_\_\_\_ sq. ft. No. of people living in the home \_\_\_\_\_  
 B. What type of **dwelling structure** is this heat pump installed at? (check one)  
 Single family house  House w/ Farm  Multi-unit dwelling  Manufactured (single/double)  Other \_\_\_\_\_  
 C. Did this rebate influence your decision to buy the appliance? (check one) Yes \_\_\_\_\_ No \_\_\_\_\_  
 D. How did you hear about our rebates? (check one)  
 Radio advertisement  Television advertisement  Cooperative Newsletter  Cooperative Mailing  
 Cooperative Employee  Contractor or Builder  Newspaper advertisement  Other \_\_\_\_\_  
 E. If installed in an existing home, what type of **heating system** did the home have previously? (check one)  
 Gas-Forced Air  Electric-Forced Air  Electric Baseboard  Dual Fuel Heat Pump, SEER \_\_\_\_\_  
 Ground Source Heat Pump, EER \_\_\_\_\_  Wood  Other (specify) \_\_\_\_\_  
 F. What type of **cooling system** will the heat pump replace? (check one)  
 Central Air Conditioning, SEER \_\_\_\_\_  Window Air Conditioners (how many? \_\_\_\_\_), Age \_\_\_\_\_  
 Dual Fuel Heat Pump, SEER \_\_\_\_\_  Ground Source Heat Pump, EER \_\_\_\_\_  None  
 G. What type of **back-up (supplemental) heating system** does your new heat pump use? (check one)  
 None  Natural Gas  Propane  Electric  Other \_\_\_\_\_

SECTION B

*I certify that the heat pump listed below is a qualifying ENERGY STAR® heat pump that will be installed at the address listed above. I agree to allow a representative of the Cooperative to verify the heat pump installation at the above address.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NEW HEAT PUMP EQUIPMENT INFORMATION:**

Manufacturer \_\_\_\_\_ Model \_\_\_\_\_ Rebate Amount \_\_\_\_\_  
 EER \_\_\_\_\_ COP \_\_\_\_\_ Capacity in Tons \_\_\_\_\_ Installation Date \_\_\_\_\_  
 System Type (check one):  NEW system (including loop)  Replacement of Ground Source Heat Pump Unit only  
 Reason for replacement: \_\_\_\_\_

**RETAILER-CONTRACTOR INFORMATION:**

HVAC Contractor Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_

*I certify that the equipment information is accurate, including claims of efficiency, size and HVAC system information. I recognize that the Cooperative may verify the information that I have provided.*

Contractor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SECTION C

**FOR COOPERATIVE USE ONLY – COOPERATIVE CERTIFIES THE FOLLOWING:**

Date Received:	Receipt on File <input type="checkbox"/>	Manual J Load Calculation on File <input type="checkbox"/>
	Structure meets insulation requirements – Ceiling R-38 & Walls R-13 <input type="checkbox"/>	

SECTION D

Approval Signature: \_\_\_\_\_

# GROUND SOURCE HEAT PUMP REBATE APPLICATION QUALIFICATIONS

## ELIGIBLE CUSTOMERS

- Cooperative residential members are eligible for rebates when buying qualifying ground source (geothermal) heat pumps.
- The structure in which the member resides must be a permanent structure on a permanent foundation on land owned by the member.



## ELIGIBLE HEAT PUMP EQUIPMENT

- **New Requirements!** Equipment must meet the ENERGY STAR+2 EER rating of 19.1 EER (for equipment installed after December 31, 2011).
- For cooperative systems north of the Missouri River, ground source heat pumps must be installed with a Delta-T of 80 supported by a Manual J “Residential Load Calculation” published by the Air Conditioning Contractors of America (ACCA). Please ask your HVAC contractor to verify that these requirements are met.
- For cooperative systems south of the Missouri River, ground source heat pumps must be installed with a Delta-T of 70 supported by a Manual J “Residential Load Calculation” published by the Air Conditioning Contractors of America (ACCA). Please ask your HVAC contractor to verify that these requirements are met.
- The cooperative may inspect the home to determine if a minimum of R-38 insulation is present in the ceiling and R-13 in the walls.
- Heat pumps that receive rebates may be subject to cooperative load control programs. The participant agrees to allow the cooperative to control their heating and cooling equipment now or in the future.
- **DX (direct expansion) ground-source heat pump installations are not eligible for rebates.**

## EXISTING EQUIPMENT

- *Space Heating:* The heat pump may be used to replace existing heat pumps, electric resistance or fossil fuel equipment in the home.

## REBATE DETAILS

- Please submit one rebate application per heat pump. Attached additional sheet for multiple units.
- The application must include all the information requested on the front of this application.
- Recipients of rebates may be requested to participate in a future survey by phone or e-mail.
- **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED AND WILL BE RETURNED TO THE MEMBER**
- Please allow 6-8 weeks for rebate processing. Please keep a copy for your records.

## DISCLAIMER

The cooperative is not responsible if your HVAC contractor, retailer, builder or other party provides you with inaccurate information about the amount or conditions of the actual rebate. The cooperative will not rebate equipment that has been mislabeled or misrepresented. The cooperative reserves the right to inspect the heat pump and its installation at the address indicated on the front of this application. The cooperative is not responsible for any lost, late, stolen, ineligible, illegible, misdirected or postage due mail. All completed applications will become the property of the cooperative. Rebate qualifications and amounts are subject to change at the cooperative’s discretion and the program may end at any time without notice.

## SEND COMPLETED APPLICATIONS TO YOUR LOCAL ELECTRIC COOPERATIVE.

Howard Electric Cooperative  
Take Control & Save Rebates  
P.O. Box 391  
Fayette, MO 65248